



# **DLI Hub**

**Dual Language Immersion**

## **DLI Program Start-Up Checklist - FREE PREVIEW**

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**Sample Items from the Full Checklist**

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# What You'll Get in the Full Checklist

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This comprehensive guide includes **150+ actionable items** organized into **7 major phases** spanning **18-24 months**. Each item includes clear guidance, timelines, and success criteria.

## The Full Checklist Includes:

- Complete implementation roadmap for all 7 phases
  - Detailed descriptions for each checklist item
  - Realistic timeline with phase overlaps
  - Comprehensive budget planning guide (549,000–826,000)
  - Success metrics and KPIs to track progress
  - Research-based best practices
  - Real-world implementation insights from Dreamers Academy
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## Preview: Phase 1 - Foundation & Vision (Months 1-3)

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### Sample Items from Strategic Planning

#### Strategic Planning

- Conduct needs assessment: Why DLI for your community?
- Research DLI models (<sup>50</sup>/<sub>50</sub>, <sup>90</sup>/<sub>10</sub>, enrichment vs. heritage)
- Review research on DLI outcomes and benefits
- Analyze demographic data: Language diversity in your community
- Create a 5-year vision statement for your DLI program

#### Leadership & Governance

- Secure superintendent/district leadership commitment

- Obtain board approval for program exploration
- Designate DLI Program Director or Coordinator
- Form DLI Leadership Team (8-12 members)
- Establish DLI Steering Committee with clear roles

### **Community Engagement Begins**

- Host community listening sessions (3-4 sessions)
  - Survey families about DLI interest and concerns
  - Identify community champions and advocates
  - Connect with local organizations
  - Reach out to heritage language communities
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## **Preview: Phase 3 - Staffing & Professional Development (Months 3-8)**

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### **Sample Items from Teacher Recruitment & Development**

#### **Teacher Recruitment**

- Create detailed job descriptions for DLI teachers
- Specify language proficiency requirements
- Develop interview questions focused on DLI pedagogy
- Recruit bilingual teachers (target language + English)
- Attend bilingual education conferences for recruitment

#### **Teacher Onboarding & PD**

- Create comprehensive onboarding program
- Assign mentors to new DLI teachers

- Provide summer PD institute (40 hours minimum)
- Cover DLI pedagogy and best practices
- Cover language-integrated content instruction (LICI)

### **Professional Learning Communities**

- Establish DLI teacher PLC (once a week or every other week meetings)
  - Create collaborative planning time (2-3 times a week)
  - Develop shared planning protocols
  - Share lesson plans and materials
  - Participate in book studies on DLI research
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## **Preview: Phase 5 - Infrastructure & Operations Setup (Months 5-12)**

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### **Sample Items from Physical Environment & Systems**

#### **Physical Environment**

- Assess and prepare classroom spaces
- Create bilingual classroom libraries
- Display bilingual signage throughout building
- Create welcoming bilingual environment
- Set up technology/media resources

#### **Policies & Procedures**

- Develop DLI program policies
- Create enrollment and placement procedures
- Develop language allocation policy

- Create assessment and reporting procedures
- Develop discipline/behavior policies

### **Family Communication & Support**

- Develop family handbook (bilingual)
  - Create communication calendar
  - Plan family information nights
  - Develop home language support materials
  - Create parent volunteer program
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## **Preview: Budget Planning Guide**

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### **Estimated Budget Categories (18-24 Month Implementation)**

#### **Personnel (Largest Investment)**

- DLI Program Director/Coordinator: 80,000–100,000
- Bilingual Teachers (4-6): 240,000–400,000
- Instructional Assistants (2-3): 60,000–100,000
- Family Liaison: 30,000–45,000
- Professional Development Specialists: 60,000–80,000
- **Subtotal: 470,000–725,000**

#### **Professional Development**

- Summer PD Institute (40 hours): 15,000–25,000
- Ongoing coaching and mentoring: 20,000–30,000
- Conference attendance: 10,000–15,000

- **Subtotal:** 50,000–80,000

### **Curriculum & Materials**

- Bilingual textbooks and workbooks: 50,000–125,000
- Children’s literature (target language): 20,000–35,000
- Digital resources and subscriptions: 8,000–12,000
- **Subtotal:** 48,000–82,000

**TOTAL ESTIMATED BUDGET:** 634,000–991,000

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## **Success Metrics Preview**

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### **How to Measure Your DLI Program’s Success**

#### **Student Language Development**

- Target: 80%+ of students meet grade-level language proficiency benchmarks in both languages by end of year 1
- Measure: Benchmark assessments, classroom-based assessments

#### **Student Academic Achievement**

- Target: 85%+ of students meet grade-level academic standards in both languages
- Measure: Standardized assessments, classroom assessments, report cards

#### **Family Satisfaction & Engagement**

- Target: 85%+ of families satisfied with program
- Target: 70%+ family participation in engagement activities

#### **Staff Satisfaction & Retention**

- Target: 90%+ of DLI teachers return each year
- Target: 85%+ of staff report confidence in DLI implementation

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## What's Included in the Full Checklist (\$25)

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### ✔ Complete 7-Phase Implementation Roadmap

- Phase 1: Foundation & Vision (Months 1-3)
- Phase 2: Stakeholder Engagement & Planning (Months 2-4)
- Phase 3: Staffing & Professional Development (Months 3-8)
- Phase 4: Curriculum & Materials Development (Months 4-10)
- Phase 5: Infrastructure & Operations Setup (Months 5-12)
- Phase 6: Community Building & Communication (Months 6-18)
- Phase 7: Launch, Monitoring & Sustainability (Months 12-24)

### ✔ 150+ Detailed Checklist Items

- Each item includes clear guidance and success criteria
- Realistic timelines with overlapping phases
- Prioritization guidance for your context

### ✔ Comprehensive Budget Planning Guide

- Detailed budget categories (634,000–991,000)
- Funding source recommendations
- Cost-saving strategies

### ✔ Success Metrics & KPIs

- Student language development targets
- Academic achievement benchmarks
- Family satisfaction measures
- Staff retention goals

- Program fidelity monitoring
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## Research-Based Best Practices

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- Grounded in latest DLI research
  - Based on 15+ years of Dual Language experience
  - Proven strategies for student success
  - Culturally responsive approaches
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## Questions?

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**Email:** [info@dlithub.com](mailto:info@dlithub.com)

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**DLI Program Start-Up Checklist - Preview Edition** © 2026 DLI Hub. All rights reserved.

**Ready to get started? Purchase the full checklist for \$45 to access the complete 254-item roadmap.**